

State University Grant (SUG), CAL Grant & Tuition Waiver Installment Payment Plan – Fall 2020

Humboldt State University has instituted an installment payment plan with guidelines issued by the CSU Chancellor’s Office.

This plan is for students who are only receiving a State University Grant (SUG), Cal Grant or a Tuition Fee Waiver. Students are required to pay the first payment by August 10, 2020. The 2nd and 3rd payments are due September 10th and October 10th 2020 respectively.

This contract is subject to the following provision:

1. **There is a \$33 non-refundable administrative service fee charge.**
2. All prior term fees must be paid in full. Any current term course fees, ID or HOP fees will be added to the 1st installment.
3. **This contract does not include the Student Involvement & Representation fee (SIRF) of \$2** that has been assessed on your account. I understand that I will need to pay this fee or opt-out. **Initial here _____**
4. Financial aid disbursements will apply to any outstanding charge on the student’s account based on oldest due date.
5. Reminder notices for the monthly installments **will not** be sent to students. Payment of each monthly installment will be the responsibility of the student whose signature appears on the contract.
6. **A \$30 late payment fee will be assessed for each installment paid after the due date.** **Initial here _____**
7. Failure to meet any of the installment due dates will result in the University withholding services including a financial hold being placed on the student’s records, collection efforts initiated, as well as any other legal remedy available to the University.
8. Students who default on this contract will be required to meet with a financial counseling group within one week of the default date. If the student fails to meet with the financial counseling group, they will lose the privilege of using the payment plan for future terms. **Initial here _____**
9. **By signing this contract you have assumed the financial responsibility of all tuition and fees for this term. Any adjustments to these fees will only occur if you drop or withdraw from the university during the designated drop period. Please see our website for additional information.** **Initial here _____**

FULLTIME	Due Date	Amount
Campus Based Fees \$1,059.00 and \$33 non-refundable service charge = \$1,092.00		
1st Installment Payment	08/10/20	\$333.00
2nd Installment Payment	09/10/20	\$379.50
3rd Installment Payment	10/10/20	\$379.50

PART TIME	Due Date	Amount
Campus Based Fees \$835.00 and \$33 non-refundable service charge = \$868.00		
1st Installment Payment	08/10/20	\$333.00
2nd Installment Payment	09/10/20	\$267.50
3rd Installment Payment	10/10/20	\$267.50

Mail payments to: Humboldt State University Cashier’s Office
1 Harpst Street SBS 285
Arcata, CA 95521

Payments may also be made online via your Student Center or in person at the HSU Cashier’s Office, 2nd Floor SBS Building.

I have read this contract and agree to all its provision and terms.

Print Name	LAST	FIRST	Date	HSU ID
Student Signature				Phone