

# Tuition & Fee Installment Payment Plan – Spring 2021

Humboldt State University has instituted an installment payment plan with guidelines issued by the CSU Chancellor's Office.

This installment plan allows for the Tuition and Campus Based Fees to be paid in four payments. **The first payment is due at the Cashier's Office by January 5, 2021.** The 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> payments are due February 5<sup>th</sup>, March 5<sup>th</sup> and April 5, 2021 respectively.

**If you are a Financial Aid recipient, you can use your pending aid for the first installment.**

## This contract is subject to the following provision:

1. There is a \$33 non-refundable administrative service fee charge.
2. All prior term fees must be paid in full. Any current term course fees, ID or HOP fees will be added to the 1<sup>st</sup> installment.
3. This contract does not include the Student Involvement & Representation fee (SIRF) of \$2 that has been assessed on your account. I understand that I will need to pay this fee or opt-out prior. **Initial here \_\_\_\_\_**
4. If the student is a financial aid recipient, any outstanding fee obligation from this contract will be deducted from the student's financial aid award.
5. Reminder notices for the monthly installments will not be sent to students. Payment of each monthly installment will be the responsibility of the student whose signature appears on the contract.
6. **A \$30 late payment fee will be assessed for each installment paid after the due date.** **Initial here \_\_\_\_\_**
7. Failure to fulfill this contract and remit payment for this debt to the University when due will result in the University withholding services including a financial hold being placed on the student's records, collection efforts initiated, as well as any other legal remedy available to the University.
8. Students who default on this contract will lose the privilege of using the payment plan for future terms. Initial here \_\_\_\_\_
9. **By signing this contract you have assumed the financial responsibility of all tuition and fees for this term. Any adjustments to these fees will only occur if you drop or withdraw from the university during the designated drop period. Please see our website for additional information.** **Initial here \_\_\_\_\_**

FULL TIME TUITION & FEES	Due Date	Undergraduate	Graduate	Teacher	WUE
Tuition & Fees <u>and</u> \$33* non-refundable service charge		\$3,962.00	\$4,679.00	\$4,421.00	\$5,398.00
1 <sup>st</sup> Installment Payment (Campus Based Fees)	01/05/21	\$1,058.00	\$1,058.00	\$1,058.00	\$1,058.00
2 <sup>nd</sup> Installment Payment	02/05/21	\$ 968.00	\$1,207.00	\$1,121.00	\$1,447.00
3 <sup>rd</sup> Installment Payment	03/05/21	\$ 968.00	\$1,207.00	\$1,121.00	\$1,447.00
4 <sup>th</sup> Installment Payment	04/05/21	\$ 968.00	\$1,207.00	\$1,121.00	\$1,446.00

PART TIME TUITION & FEES	Due Date	Undergraduate	Graduate	Teacher	WUE
Tuition & Fees <u>and</u> \$33* non-refundable service charge		\$2,532.00	\$2,950.00	\$2,799.00	\$3,365.00
1 <sup>st</sup> Installment Payment (Campus Based Fees)	01/05/21	\$ 834.00	\$ 834.00	\$ 834.00	\$ 834.00
2 <sup>nd</sup> Installment Payment	02/05/21	\$ 566.00	\$ 705.00	\$ 655.00	\$ 844.00
3 <sup>rd</sup> Installment Payment	03/05/21	\$ 566.00	\$ 705.00	\$ 655.00	\$ 844.00
4 <sup>th</sup> Installment Payment	04/05/21	\$ 566.00	\$ 705.00	\$ 655.00	\$ 843.00

**Mail payments to:** Humboldt State University Cashier's Office  
1 Harpst Street SBS Room 285  
Arcata, CA 95521

Payments may also be made online via your Student Center or in person at the HSU Cashier's Office, 2<sup>nd</sup> Floor SBS Building.

I have read this contract and agree to all its provision and terms.

Print Name LAST FIRST

Date HSU ID

Student Signature

Phone

*Student Financial Services (707) 826-4407 Email: [hsu-cash@humboldt.edu](mailto:hsu-cash@humboldt.edu)*