Humboldt State University has instituted an installment payment plan with guidelines issued by the CSU Chancellor’s Office.

This plan is intended for:
- Student NOT receiving any Financial Aid
- Students who are receiving enough financial aid to cover the 1st installment payment.

It allows for the Tuition and Campus Based Fees to be paid in three payments. The first payment is due at the Cashier’s Office by January 7th, 2020. The 2nd and 3rd payments are due February 7th and March 7th, 2020 respectively.

This contract is subject to the following provision:
1. There is a $33 non-refundable administrative service fee charge.
2. All prior term course fees, ID or HOP fees will be added to the 1st installment.
3. This contract does not include the Student Involvement & Representation Fee (SIRF) of $2 that has been assessed on your account. I understand that I will need to pay this fee or opt-out prior. Initial here __________
4. If the student becomes eligible for financial aid, any outstanding fee obligation from this contract will be deducted from the student’s financial aid award.
5. Reminder notices for the monthly installments will not be sent to students. Payment of each monthly installment will be the responsibility of the student whose signature appears on the contract.
6. A $30 late payment fee will be assessed for each installment paid after the due date. Initial here __________
7. Failure to fulfill this contract and remit payment for this debt to the University when due will result in the University withholding services including a financial hold being placed on the student’s records, collection efforts initiated, as well as any other legal remedy available to the University.
8. Students who default on this contract will be required to meet with a financial counseling group within one week of the default date. If the student fails to meet with the financial counseling group, they will lose the privilege of using the payment plan for future terms. Initial here __________
9. By signing this contract you have assumed the financial responsibility of all tuition and fees for this term. Any adjustments to these fees will only occur if you drop or withdraw from the university during the designated drop period. Please see our website for additional information. Initial here __________

### FULL TIME TUITION & FEES

<table>
<thead>
<tr>
<th>Due Date</th>
<th>Undergraduate</th>
<th>Graduate</th>
<th>Teacher</th>
<th>WUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Installment Payment (Campus Based Fees)</td>
<td>$1,058.00</td>
<td>$1,058.00</td>
<td>$1,058.00</td>
<td>$1,058.00</td>
</tr>
<tr>
<td>2nd Installment Payment</td>
<td>$1,452.00</td>
<td>$1,810.50</td>
<td>$1,681.50</td>
<td>$2,170.00</td>
</tr>
<tr>
<td>3rd Installment Payment</td>
<td>$1,452.00</td>
<td>$1,810.50</td>
<td>$1,681.50</td>
<td>$2,170.00</td>
</tr>
</tbody>
</table>

### PART TIME TUITION & FEES

<table>
<thead>
<tr>
<th>Due Date</th>
<th>Undergraduate</th>
<th>Graduate</th>
<th>Teacher</th>
<th>WUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Installment Payment (Campus Based Fees)</td>
<td>$834.00</td>
<td>$834.00</td>
<td>$834.00</td>
<td>$834.00</td>
</tr>
<tr>
<td>2nd Installment Payment</td>
<td>$849.00</td>
<td>$1,057.50</td>
<td>$982.50</td>
<td>$1,265.50</td>
</tr>
<tr>
<td>3rd Installment Payment</td>
<td>$849.00</td>
<td>$1,057.50</td>
<td>$982.50</td>
<td>$1,265.50</td>
</tr>
</tbody>
</table>

Mail payments to: Humboldt State University Cashier’s Office
1 Harpst Street SBS 285
Arcata, CA 95521

Payments may also be made online via your Student Center or in person at the HSU Cashier’s Office, 2nd Floor SBS Building.

I have read this contract and agree to all its provision and terms.

---

Print Name          LAST                                FIRST
Date HSU ID

Student Signature Phone

Student Financial Services (707)826-4407  Email: hsu-cash@humboldt.edu